

## **Signage Committee**

(Reports to Campus Use and Development)

### Meeting Minutes

*December 9, 2016*

*Membership:* Present: Kevin Anspach, Deby McDowell, Mickey Yeager (chair),  
Not Present: ASG representatives, Dustin Bare, Lloyd Helm and  
John Ginsburg

*Next meeting:* 3:00, January 28, 2017, tentative

### **I. Agenda Items**

- Declared membership present did not meet a quorum.
- Reviewed reporting structure
  - Sub-committee to Campus Use and Development Committee (CUDC)
  - Required to provide a year-end report of accomplishments
  - Reviewed the trigger for promoting requests to CUDC is any initiative identified as having potential impacts on campus process/facilities
- Ditch the blue tape recharge
  - ASG is working on an installation map for bulletin boards
  - Mickey shared a static cling product to display poster on windows and other smooth surfaces. Kevin is testing currently.
- Building Directories
  - Niemeyer will be the next directory project
  - Looking for a print shop to produce the vinyl inserts, eliminating the need to use a 3<sup>rd</sup> party vendor.
- New this year:
  - Bond related signage updates
  - Harmony wayfinding proposal, Mayer Reed, concept planning
  - Recommend a group field trip to assess Mayer Reed work and other examples of campus signage. Suggestions include: University of Portland, PCC Cascade campus, and Daimler Chrysler Swan Island. TBS

### **II. Roundtable**

- Odds and ends
  - Kevin suggest replacing/removing the Barlow elevator flag signs, stating that they are confused with restroom signage. Mickey will research alternatives.